



INDEPENDENT AUDITOR'S REPORT

To,
The Joint Director
Urban Local Bodies
Jabalpur (M.P.)

Report on the Financial Statements

We have audited the accompanying financial statements of Nagar Palika Parishad – Bhedaghat (Jabalpur- M.P.) which comprise of receipts and payments account for the year ended on 31st March, 2020.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and presentation of financial statements that give a true and fair view in accordance with applicable Accounting Standards. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the



19-20

purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified opinion on the State of Affairs and our qualified audit opinion on the results of operations and cash flows.

Enclosures: Receipts & Payments Accounts, Checklist


Date: 28.12.2020

Place: Jabalpur

For Maheshwari & Goyal
(Chartered Accountants)
FRN : 012946C



CA Mayank Singhai
(MRN : 433056)


मुख्य नगर पालिका अधिकारी
नगर परिषद भेहाघाट, जबलपुर

NAGAR PALIKA PARISHAD, Bhedaghat
District : Jabalpur (MP), PIN : 483053
RECEIPTS & PAYMENTS ACCOUNT
1-04-2019 TO 31-03-2020

Receipts	Amount	Payments	Amount
Opening Balance (as per Bank)		Fixed Assets	
Bank Accounts (Schedule-A)	6,08,08,083.65	AC	34,421.18
Indirect Incomes		Computer Peripherals	14,314.00
15th Finance	27,61,000.00	Footpath	69,156.36
Auditourim Hall Receipts	87,500.00	Furniture	60,750.00
Bank Interest	12,45,156.00	Hydraulic Trolly	1,54,875.00
Basic Grants	27,93,000.00	Photo Copy Toner	9,283.00
Chungi Receipts	1,89,71,543.00	Printer	33,470.00
Cleaning And Sanitation Receipts	59,650.00	Pump	1,65,000.00
Commercial Tax	10,81,000.00	Indirect Expenses	
Community Hall	15,400.00	14th Finance	15,000.00
Consolidated Tax Outstanding	52,076.00	15th Aug Event Expenses	42,222.00
Consolidated Tax (Samekti Kar Sanhal)	64,347.00	26th January Event Expenses	37,210.00
Daily Collection	19,217.00	Advertising Expenses	4,77,383.90
Development Cess	22,408.00	Assembly Hall	77,401.00
Development Cess Outstanding	3,105.00	Bank Charges	29,744.62
Earnest Money	35,639.00	Cleaner Dress	31,200.00
Education Cess	22,306.00	Cleaning And Sanitation	2,79,098.54
Education Cess Outstanding	3,105.00	Compensation Amount	6,85,560.00
Festival Fees Collection	17,180.00	Construction (Shamshan)	14,48,178.26
Finance Commission	8,49,000.00	Conveyance	51,506.00
From Comissioner For NOC Of Permission	4,14,536.00	Daily Wages	13,04,608.00
Funeral Aid Reversal	5,837.00	Dead Animal Pickup	37,200.00
Funeral Grant	39,000.00	DPR	53,000.00
Gopalpur Nawka Receipts	5,71,940.00	Ebill (Narmada Mahautsav)	95,946.00
Heritage Amount	23,500.00	Election Expenses	18,400.00
Hoarding Receipts	47,500.00	Electricity Bill	35,61,784.18
Infrastructure Grant	2,40,00,000.00	EPF	3,71,887.00
Lamehetaghat Nawghat Receipts	2,02,822.00	Festival Expenses	2,00,000.00
MP State Electronics	2,21,000.00	Flex Board	1,42,318.54
Other Receipts	9,23,501.84	Fuel And Power	4,17,409.00
Panchwati Navghat Receipts(Swipe Machine)	1,03,959.28	Funeral Aid (Anteshti Sahayata)	63,000.00
Panchwati Nawghat Receipts	64,81,670.00	G.L. Code	19,000.00
Park Collection(Deendayal)	28,160.00	GPF	86,400.00
Parking Receipts (Dhuadhar)	5,06,840.00	Heritage (Expense)	31,501.18
Parking Receipts (Panchwati)	2,69,280.00	Income Tax	5,92,057.00
Passenger Tax	13,34,000.00	Infrastructure And Constructions	89,33,192.70
Photograpy And Videography Receipts	50,000.00	Labour Cess	24,357.00
Plaza Canteen Receipts	6,87,335.00	Legal Fee	82,700.00
Post Office Rent	12,000.00	Life Jacket	5,41,858.00
Property Tax Outstanding	40,459.00	Navik Khadiyan Padarth	4,66,775.00
Property Tax Sanhal	66,230.00	Nav Khewa (Barman's)	24,38,370.96
Right To Information	678.00	Nursery Planting	1,57,731.18
Road Grant	2,66,000.00	Others Payments	23,462.00
Salary And Nps Reversal	81,762.00	Painting & Whitewash	1,85,412.36
Saraswati Ghat Receipts	1,11,309.20	Photoshoot Exp	18,410.00
Sbm Penalty	1,050.00	Plaza Canteen Construction	4,31,734.00
Security Deposit	70,000.00	Pmay Subsidy Payment	74,50,000.00
Shop Rent	1,05,593.00	Printing & Stationary	3,09,724.08
Shop Rent Outstanding	1,84,820.00	Professional Tax	1,07,044.00
Stamp Duty	5,51,000.00	Public Toilet	2,85,000.00
Surcharge	419.00	Refreshments And Hospitality	49,217.00
Tanker Receipts	10,500.00	Rent (Vehicle & JCB)	1,27,001.18
Tender Form Receipts	26,000.00	Repair And Maintainance (Vehicles)	1,50,362.00
Theka Rashi Dhua Dhar	75,000.00	Repair And Maintaince (Nav)	9,30,379.08
V.I.P. Gate	8,21,800.00	Repair And Maintanance (Infrastructure)	4,68,851.90
Water Supply Connection Receipts	22,000.00	Repair And Maintanance (Sewage Covering)	5,09,328.00
Water Tax	2,00,178.00	Repair & Maintainance (Electric)	6,32,505.00



Water Tax Outstanding	46,604.00	Repair Maintainance (Park)	5,09,627.00
Weekly Market Collection	1,260.00	Repair & Maintenance (Others)	10,78,406.26
		Road Construction	3,02,729.17
		Royalty	2,01,677.00
		Salary & NPS	2,56,43,679.00
		Sambal Yojna	10,00,000.00
		Security Deposit Refund	9,000.00
		Small Farmers	16,352.36
		Telephone And Internet	32,694.00
		Tender Expenses	44,000.00
		Tent Bill	7,47,884.00
		UDISSMT Payments	4,48,458.00
		Vehical Insurance	44,149.00
		View Point Construction	6,73,010.00
		V.I.P. Gate Contruction	1,82,079.00
		Visharjan Kund	47,347.00
		Water Supply Instruments And Exp.	1,56,224.36
		Closing Balance	
		Bank Accounts (Schedule-A)	6,13,45,242.62
Total	12,75,16,258.97	Total	12,75,16,258.97

UDIN : 21433056AAAAAE8314

Date : 28.12.2020

For Maheshwari & Goyal
(Chartered Accountants)CA Mayank Singhai
(MRN : 433056)

SCHEDULE-A
Bank Balances

Sr. No.	Particulars	Balance as per Pass book 31.03.2019	Balance as per Pass book 31.03.2020
1	AXIS	1,917.00	1,41,385.00
2	KOTAK	44,747.00	46,623.00
3	CANARA	-	2,08,32,648.00
4	KOTAK	2,26,009.00	9.00
5	SBI	3,95,982.00	1,57,49,674.00
6	SBI	4,48,666.25	4,35,854.25
7	SBI	7,43,461.61	4,57,351.08
8	SBI	35,98,749.51	14,08,084.77
9	SBI	48,38,911.19	53,08,740.19
10	SBI	3,51,53,152.42	1,01,02,694.42
11	SBI	47,33,052.18	47,32,403.18
12	SBI	80,077.01	82,833.01
13	UBI	3,73,669.58	628.81
14	UBI	9,50,704.10	5,723.52
15	UBI	92,18,984.80	20,40,590.39
Grand Total		6,08,08,083.65	6,13,45,242.62

Date : 28.12.2020



For Maheshwari & Goyal
(Chartered Accountants)

CA Mayank Singhai
(MRN : 433056)

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SCHEDULE-B
FDR Closing balance as on 31.03.2020

Sr. No.	Particulars	Amount
	NA	
	Grand Total	0.00

Date : 28.12.2020

For Maheshwari & Goyal
(Chartered Accountants)



CA Mayank Singhai
(MRN : 433056)

NAGAR PALIKA PARISHAD, BHEDAGHAT
District : JABALPUR (MP), PIN : 483053
ABSTRACT SHEET FOR REPORTING ON AUDIT PARAS FOR THE PERIOD
1-04-2019 TO 31-03-2020

Sno.	Parameters	Description	Observations in Brief	Suggestions
1	Audit of Revenue	a) The auditor is responsible for audit of revenue from various sources.	1) On test check basis we have verified the revenue from receipts maintained by the management for all sources. 2) GST has not been charged on all tender documents sold by the management.	The management should charge GST on all tender documents sold by the them.
		b) He is also responsible to check the revenue receipts from the counterfoils of receipt books and verify that money received is duly deposited in the respective bank account.	On test check basis we have verified the revenue from receipts maintained by the management for all sources.	Not Applicable
		c) Percentage of revenue collection increase/decrease in various heads of property tax, samekit kar, shiksha upkar, Nagriya vikas upkar and other tax compared to previous year shall be part of report.	The details are provided in the Annexure A	The management should take necessary steps to rectify the same
		d) Delay beyond 2 working days shall be immediately brought to the notice of commissioner/CMO.	No such cases exist.	Not Applicable
		e) The Entries in cash book shall be verified.	The entries in cash book have been verified and discrepancies have been reported to management which have been rectified by them.	The management should take necessary steps to rectify the same
		f) Auditor shall specifically mention in report, the revenue recovery against the quarterly and monthly targets. Any lapses in the revenue recovery shall be the part of report.	During the course of our audit we noticed that Demand of samekit kar, Property tax, Nagriya Prashasan kar is not maintained in register person wise. As per the discussion the data sent to the government is on estimated basis by adding certain percentage to the previous year figures. The lapses between the targeted revenue and achieved revenue is mentioned in Annexure A to this report.	The management should take necessary steps to rectify the same Demand is to be raised by posting in a demand register for individual years and all the recoveries related to previous year demands has to be separately recorded in the demand register of that year.
		g) Auditor shall verify the interest income from the FDR's and verify the interest income is duly and timely accounted for in cash book.	As disclosed to us by the management there were no FDR during the audit period, hence there is no interest earned on FDR.	Not Applicable
		h) The cases where, the investment is made on lesser interest rates shall be brought to the notice of the commissioner/CMO.	As per the information collected by us and explanations provided by the management, there are no investments done by the management during the financial year.	Not Applicable



2	Audit of Expenditure	a) The auditor is responsible for audit of expenditure under all the schemes.	On test check basis we have verified the expenditure under all the schemes with relevant vouchers. No adverse observation on the same. Although for expenditure on more specified limit in GST, as per the provisions management is not deducting GST TDS.	The management does not have a GST registration. The management should take necessary steps to take a valid GST registration as non compliance will attract heavy penalties and proceedings.
		b) He is also responsible for checking the entries in cash book and verify them from relevant vouchers.	On test check basis we have verified the expenditure under all the schemes with relevant vouchers.	Not Applicable
		c) He should also check monthly balances of cash book and guide the accountants to rectify errors, if any.	These have been verified the same. The Bank balances are not reconciled with cash book on Monthly basis.	The management should take necessary steps to reconcile the monthly bank balances with cash book.
		d) He shall verify that the expenditure for a particular scheme is limited to the funds allocated for the particular scheme. Any overpayment shall be brought to the notice of Commissioner/CMO.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		e) He shall verify that the expenditure is in accordance with the guidelines, directives, acts and rules issued by Government of India / State Government.	These have been verified on test check basis. No adverse observation on the same. GST TDS is not charged on payments to contractors.	Not Applicable
		f) During the audit financial property shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent authority and shall be limited to the administrative and financial limit of sanctioning authority.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		g) All the cases where appropriate sanctions have not been obtained shall be reported and compliance of audit observations shall be ensured during the audit. Non-compliance of audit shall be brought to the notice of Commissioner/CMO.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		h) Auditor shall be responsible for verification of scheme wise project wise Utilization Certificates (UCs). UCs shall be tallied with Income and Expenditure records and creation of Fixed Assets.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		i) The auditor shall verify that all the temporary advances have been fully recovered.	As per the information and explanations available to us from the management and the documents verified by us, there are no advance given by the management.	Not Applicable



3	Audit of Book Keeping	a) The auditor is responsible for audit of books of accounts as well as stores.	Store register and Stationery register for 19-20 is maintained and was verified by CMO at the time of Audit.	Not Applicable
		b) He shall verify that all books of accounts and stores are maintained as per accounting rules applicable to Urban Local Bodies (ULBs). Any discrepancies shall be brought to the notice of Commissioner/CMO.	The books have been maintained under cash accounting system under single entry.	The management should take necessary steps to rectify the same
		c) The auditor shall verify advance register and see that all advances are timely recovered according to the condition of advances. All the cases of non-recovery shall be specifically mentioned in audit report.	As per the information and explanations available to us from the management, there are no advance given by the management. Advance register is also not prepared by the management.	Not Applicable
		d) The auditor shall verify that all the temporary advances have been fully recovered.	As per the information and explanations available to us from the management, there are no advance given by the management.	Not Applicable
		e) Bank reconciliation statement shall be verified with the records of ULB and the Bank concerned. If reconciliation statements are not prepared auditor will help in preparing BRS	Bank Reconciliation Statements has not been prepared by the management for financial year. The auditors have supported the management team to prepare BRS at the year end i.e as on 31st march 2020.	Not Applicable
		f) He shall be responsible for verifying the entries in grant register. The receipts and payments of grants shall be duly verified with entries of cash book.	Grant Registers have been verified on test check basis. The registered has been prepared but was not maintained properly. The expenditure of grant is recorded in Main cash book.	Grants expenditure should be recorded in Grant register also to reach at the closing balance available for particular grants.
		g) The auditor shall verify the fixed asset register from other records and discrepancies shall be brought to the notice of Commissioner/CMO.	Fixed asset register for 19-20 is maintained but not in proper format as described by the guidelines. The Fixed asset register was merged with store register. The maintained register was verified by CMO at the time of Audit.	The management should maintain Fixed asset register for every year and should verify by CMO at the end of the year.
		h) The auditor shall reconcile the accounts of receipts and payments especially for project funds.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
4	Audit of FDR	a) The auditor is responsible for audit of Fixed deposits and term deposits.	As per the information and explanations available to us from the management, there are no Fixed deposits.	Not Applicable
		b) It shall be ensured that proper records of FDR's are maintained and all renewals are timely done.	There are no FDR's available.	Not Applicable
		c) The cases where, FDR's/TDR's are kept at low rate of interest then the prevailing rate shall be immediately brought to the notice of Commissioner/CMO.	Not Applicable	Not Applicable
		d) Interest earned on FDR/TDR shall be verified from entries in the cash book.	Not Applicable	Not Applicable



5	Audit of Tender/Bids.	a) Auditor is responsible for audit of all the tenders/bids invited by the ULB's.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		b) He shall check whether competitive tendering procedures are followed for all bids.	Yes, all competitive procedures are followed for all bids.	Not Applicable
		c) He shall verify the receipts of all tender fee/Bid processing fee/Performance Guarantee both during the construction and maintenance period.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		d) The bank guarantees, if received in lieu of bid processing fee/ performance guarantee shall be verified from the issuing bank.	Yes, all procedures are followed and Bank guarantee was attached in the files.	Not Applicable
		e) Conditions of BG's shall also be verified, any BG with any such condition which is against the interest of the ULB shall be verified and brought to the notice of Commissioner/CMO.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
		f) The cases of extension of BG's shall be brought to the notice of Commissioner/ CMO. Proper guidance to extend the BG's shall also be given to ULB's.	These have been verified on test check basis. No adverse observation on the same.	Not Applicable
6	Audit of Grants and Loans	a) The auditor is responsible for the audit of grants given by central government and its utilization.	According to the rule no. 129 Madhya Pradesh Municipality Act 1971, The urban local bodies is required to maintain grant register for the financial year. Grant Registers have been verified on test check basis. The registered has been prepared but was not maintained properly. The expenditure of grant is recorded in Main cash book.	The management should properly maintain the Grant register and should verify by CMO timely.
		b) He shall perform audit of loans provided for physical infrastructure and its utilization. During the audit the auditor shall specifically comment on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non-generation of revenue.	Not Applicable	Not Applicable
		c) The auditor shall specifically point out any diversion of funds from capital receipts/grants/loans to revenue expenditure.	No adverse observation on the same.	Not Applicable
7	Incidences relating to diversion of funds from Capital receipts/ Grants/ Loans to Revenue Nature Expenditure and from one scheme/project to another.		These have been verified on test check basis. No adverse observation on the same.	Not Applicable
8	Whether all the temporary advances have been fully recovered or not.		No adverse observation on the same.	Not Applicable



9	Whether the bank reconciliation statements have been duly prepared.		During the course of our audit we have found difference in opening balances of bank accounts. The Following accounts are as per the table below:-	
			Account Kotak - 312351937 and SBI - 63041911586 are not taken in closing Balance of financial year 18-19 and Account Axis -916020034465817, Account SBI 11608808610 wrong balances were taken.	
			Opening Balance As per Bank Statements	Differences
			1917.00	734383.00
			4838911.10	-2000.00
			44747.00	-44747.00
			395982.00	-395982.00
			The management does not have a GST registration.	
			The management should take necessary steps to take a valid GST registration as non compliance will attract heavy penalties and proceedings	
			Medical advance register is not maintained by the organisation.	
			Medical Insurance for permanent employees is not done by the organisation.	
			During the time of audit Vehicle insurance information and documents is not provided to us, Hence we are not able to verify the same.	
			The management does not have a GST registration.	The management should take necessary steps to take a valid GST registration as non compliance will attract heavy penalties and proceedings

UDIN : 21433056AAAAAE8314

Date : 28.12.2020

For Maheshwari & Goyal
(Chartered Accountants)
(FRN : 012946C)



CA Mayank Singhai
(MRN : 433056)

कार्यालय नगर परिषद भेड़ाघाट जिला जबलपुर

करों की वसूली की जानकारी

01/04/2019 से 31/03/2020 तक की स्थिति

मुख्य नगर पालिका अधिकारी का नाम
राजस्व निरीक्षक का नाम

— श्री ए०के० रायत
— श्री अनुज सिंह (उप-राजस्व निरीक्षक)

कार्यकाल 29/09/2014 से निरंतर
कार्यकाल 12/10/2017 से निरंतर

स. क्र.	करो का मद	वर्ष के आरंभ में घालू वार्षिक मोंग	प्रतिशत	त्रैमासात तक वसूली के लिए निर्धारित लक्ष्य	वास्तविक वसूली का घालू वार्षिक		शेष राशि	वर्ष के आरंभ में पुरानी बकाया राशि	त्रैमासात के लिए वसूली का निर्धारित लक्ष्य		वास्तविक कॉलम 9 की राशि का		शेष राशि	रिमांक
					प्रतिशत (%)	वसूली			प्रतिशत (%)	वसूली	प्रतिशत (%)	वसूली		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	संपत्तिकर	118495	30%	106646	70.79	83878	34617	49586	30%	14876	25.67	12728	36858	---
2	समेकितकर	130680	30%	117612	45.03	58850	71830	173330	30%	51999	22.45	38920	134410	---
3	जलकर	307800	30%	277020	72.10	221914	85886	150930	30%	45279	34.41	51928	99002	---
4	विकास उपकर	39441	30%	35497	65.54	25848	13593	16470	30%	4941	36.39	5993	10477	---
5	शिक्षा उपकर	39441	30%	35497	65.54	25848	13593	16470	30%	4941	36.39	5993	10477	---
6	दुकान किराया/भवन भूमि किराया	200294	30%	180265	58.04	116250	84044	235370	30%	70611	87.80	206666	28704	---
7	अन्यकर	9260727	30%	8334654	96.57	8943456	317271	---	30%	---	---	---	---	---
Total :-		10096878		9087190	93.85	9476044	620834	592570		177771	52.23	309500	283070	



मुख्य नगर पालिका अधिकारी
नगर परिषद भेड़ाघाट जिला जबलपुर